

**ACTIVE/GUARD RESERVE (AGR)
Vacancy Announcement 24-108
(For On board AGR Enlisted Only)
RANK: SSG**

**SUPPLY SERGEANT
MOS/AOC: 92Y3S**

Position Number: 08027919

**FSC, 1ST BN, 20TH SFG(A)
Gadsden, AL**

OPENING DATE: 25 April 2024

CLOSING DATE: 09 May 2024

ARNG AGR JOB ANNOUNCEMENT: Open to current AL ARNG AGR SSGs only.

Duty Position Job Description/Criteria:

Serves as the Supply SGT. Selected individual will be responsible for overseeing, evaluating, and processing all Logistics-related matters for the company. As the Unit Supply Sergeant, individual supervises or performs duties involving requests, receipt, storage, issue, accountability, and preservation of individual, organizational, installation and expendable supplies and equipment; receives, inspects, inventories, loads, unloads, segregates, stores, issues, delivers and returns organization and installation supplies and equipment. Operate unit level computers (ULC). Prepare all unit/organizational supply documents. Maintain automated supply system for accounting of organizational and installation supplies and equipment. Issues and receives small arms. Secures and controls weapons and Ammunition in security areas. Schedules and performs preventive and organizational maintenance on weapons. Provide technical guidance to lower-grade personnel. Coordinates supply activities. Reviews and annotates changes to unit material condition status report. Individual is responsible for posting all transactions to property books and supporting documents files. Coordinates with company and battalion personnel to ensure that equipment and supplies are available and ready for events and other training activities as scheduled. Performs operator duties and unit level maintenance functions on assigned computer systems and equipment (GCSS-Army, ISM, DTS, RCAS, etc.). Additional duties as assigned.

Special Requirements:

Must have and be able to maintain a Secret Security Clearance
Must have and be able to maintain a Government Travel Card
Must be able to obtain and maintain a Government Purchase Card

If interested in interviewing for this position, please forward the following:

1. Memorandum Requesting an Interview.
2. Current Selection Board Record Brief (ERB).
3. MEDPROS IMR Report.
4. Commander's Height & Weight Memo.
5. DA 5500/5501 (if applicable).
5. Last 3 NCOER's.
6. Last 2 record APFT/ACFT (DA 705).
7. Memo from MACOM AO acknowledging your interest in the position

Application packet must be received NLT COB on 03 May 2024. Please email packet to SFC Stayce Montgomery, stayce.e.montgomery.mil@army.mil and ng.al.alarng.list.j1-mdm@army.mil. **Combine all documentation, must be in a PDF Packet.** Any questions concerning this announcement contact SFC Montgomery, at the above email or call 334-271-7468.

FAILURE TO COMPLY WITH THESE PROCEDURES WILL RESULT IN RETURN OF APPLICATION WITHOUT ACTION. INCOMPLETE APPLICATION PACKETS WILL NOT BE PROCESSED. APPLICATIONS RECEIVED AFTER CLOSING DATE WILL NOT BE PROCESSED.